



# The Banaskantha Mercantile Co-Op. Bank Ltd., Palanpur

## Request Letter for Dormant Account Activation

To,  
Branch Manager, \_\_\_\_\_  
The Banaskantha Mercantile Co-Op Bank Ltd.

Subject: Request for Activation of my Dormant Account

Dear Sir/ Madam,

My below mentioned account is in dormant status. Please activate the account basis the document enclosed.

Account Number

Account Name

Mobile No.:

Reason for no operations in the account: .....

### Please tick as applicable:

- Enclosed: A Self-attested copy of ID Proof (\*mandatory)
- Enclosed: A cheque for \_\_\_\_\_/- drawn on \_\_\_\_\_ Bank to be deposited in dormant account
- Cash for \_\_\_\_\_/- deposited in my account

Signature(s) .....  
Signature of 1<sup>st</sup> Account Holder                      Signature of 2<sup>st</sup> Account Holder                      Signature of 3<sup>st</sup> Account Holder

Date & Please .....

- Terms: 1. Your Account will be activated after one working day.  
2. If cheque or cash is not deposited into the account, than any one financial transaction is mandatory for activation of account.

### For Bank Use Only

Branch Name / Code: ..... Employee Name & Sign. ....

Applicant's Signature verified:  Y  N                      Approved by .....

### Acknowledgement

We acknowledge the receipt of customer request type ..... from Mr./Mrs./Ms. ....  
..... relating to customer account number .....

Date .....